

PPS-Exempt Cancer Hospital PPS-Exempt Cancer Hospitals TEP Nomination/Disclosure/Agreement Form

A technical expert panel (TEP) is a group of stakeholders and experts who are expected to provide balanced expert input to the measure contractor on the development, selection, and maintenance of measures for which the contractor is responsible. Convening the TEP is one important step in the measure development or reevaluation process that ensures transparency and allows an opportunity to obtain balanced, multi-stakeholders input.

A group of recognized experts in relevant fields, including clinicians, statisticians, quality improvement experts, methodologists, pertinent measure developers, and consumer and purchaser representatives will be recruited to provide input on the measures under development or under reevaluation as required by the contract. TEP members are chosen to provide input to the measure contractor based on their personal experience and training. The TEP is chosen to represent a diversity of perspectives and backgrounds.

Project Overview

The Centers for Medicare & Medicaid Services (CMS) has contracted with Mathematica Policy Research and the National Committee for Quality Assurance (NCQA) to develop quality of care measures for prospective payment system (PPS) exempt cancer hospitals. The purpose of the project is to develop measurements that can be used to promote quality care to Medicare beneficiaries in accordance with the Patient Protection and Affordable Care Act of 2010. The Affordable Care Act states that PPS exempt cancer hospitals shall submit data on quality measures for rate year 2014 and each subsequent year for the purposes of public reporting and pilot pay for performance programs, and that these measures are to be specified and published no later than October 1, 2012.

Specific project objectives include:

- ◆ To develop, test, maintain, and implement up to six Medicare Fee-For-Service quality of care measures for the PPS exempt cancer hospitals
- ◆ To assemble a technical expert panel to provide expertise on areas including, but not limited to, content, consumer advocacy, clinical relevance, and methodology
- ◆ To hold organized meetings and maintain collaborations with the TEP who will provide feedback and recommendations on the measures developed

The measurement development process includes:

- ◆ Identifying important quality goals related to Medicare services provided at PPS exempt cancer hospitals
- ◆ Conducting literature reviews and grading evidence
- ◆ Defining and developing specifications for each quality measure
- ◆ Obtaining evaluation of proposed measures by technical expert panels

- ◆ Responses to public comments on the measures
- ◆ Designing a study protocol and conducting a field test of measure feasibility and accuracy
- ◆ Refining measures as needed and submission of measures to the National Quality Forum (NQF) for endorsement

For more information about the measure development/reevaluation processes, refer to the Blueprint for the CMS Measures Management System at <http://www.cms.gov/apps/QMIS/mmsBlueprint.asp>.

A call for potential TEP members is open for the Development, Maintenance and Support of Cancer Hospitals Quality of Care Measures until December 17, 2010.

A TEP of approximately 12 individuals will advise Mathematica and NCQA on the development of quality of care measures for cancer hospitals. The TEP will be comprised of individuals with the following areas of expertise and perspectives:

- ◆ Cancer Hospital Care
- ◆ Performance Measurement
- ◆ Quality Improvement
- ◆ Cancer Survivor Perspective
- ◆ Payer Perspective
- ◆ Health Care Disparities

All potential TEP members must disclose any current and past activities that may pose a potential conflict of interest for performing the tasks required of the TEP.

Technical Expert Panel Expected Time Commitment:

- ◆ Members of the Technical Expert Panel will meet quarterly over a period of 12-36 months at the discretion of CMS.
- ◆ These TEP meetings will consist of quarterly calls via teleconference, with one in person meeting planned to occur in Baltimore, MD at a date to be determined in the first quarter of 2011.
- ◆ In addition to the quarterly calls, TEP members will be asked to review and provide periodic oral and written feedback and evaluations of draft deliverables including all aspects of the measurement development process referenced above.
- ◆ TEP chair (TBD) will represent the TEP at the NQF Steering Committee meeting in Washington DC in 2011 and follow-up conference calls during 2011-2012. All TEP members need to be available for possible conference calls to discuss NQF recommendations during this time period.

TEP Nomination

Self-nominations are welcome. Third-party nominations must indicate that the individual has been contacted and is willing to serve.



Required Information:

- ◆ A completed nomination form
- ◆ Confirmation of availability to participate in calls and meetings as outlined above
- ◆ A letter of interest (not to exceed two pages), highlighting experience/knowledge relevant to the expertise described above and involvement in candidate measure development
- ◆ Curriculum vitae and/or list of relevant experience (e.g., publications) (a maximum of 10 pages)
- ◆ Disclosure of potential conflict of interest

Please send to Mathematica and NCQA, with “*Nomination*” in the subject line at:

CancerHospitalMeasures@mathematica-mpr.com.

Due by 5 p.m. EST on: December 17, 2010



**PPS-Exempt Cancer Hospital PPS-Exempt Cancer Hospitals
TEP Nomination/Disclosure/Agreement Form**

Nominee Information:

Prefix	Click here to enter text.
First and Last Name	Click here to enter text.
Suffix (MD, PhD, etc.)	Click here to enter text.
Title	Click here to enter text.
Organization	Click here to enter text.
Mailing Address	Click here to enter text.
City	Click here to enter text.
State (abbreviation)	Click here to enter text.
ZIP Code	Click here to enter text.
FedEx Address (if different from above)	Click here to enter text.
Telephone:	Click here to enter text.
Fax:	Click here to enter text.
E-mail:	Click here to enter text.

Nominator Information: *(Complete this section only if nominator is different from the nominee)*

Prefix	Click here to enter text.
First and Last Name	Click here to enter text.
Suffix (MD, PhD, etc.)	Click here to enter text.
Title	Click here to enter text.
Organization	Click here to enter text.
Mailing Address	Click here to enter text.
City	Click here to enter text.
State (abbreviation)	Click here to enter text.
ZIP	Click here to enter text.
FedEx Address (if different from above)	Click here to enter text.
Telephone:	Click here to enter text.
Fax:	Click here to enter text.
E-mail:	Click here to enter text.

Check box to indicate that the nominee has been notified and is agreeable to serving on the TEP

Nominee has been notified

The following documents are required to accompany this form:

- ◆ **Statement of interest** summarizing relevant expertise and knowledge of the nominee, written by nominator or the nominee (2-page maximum)

- ◆ **Curriculum vitae (CV)** and/or list of relevant experience; e.g. publications (10 page maximum)

To be completed by nominee

If self-nominee, please complete this information with nomination. If a third party makes nomination, the measure contractor will request this information from the nominee.

Nominee's Disclosure and Agreement

As a contractor for the Centers for Medicaid and Medicare Services (CMS), Mathematica and NCQA must ensure balance, independence, objectivity and scientific rigor in its measure development activities. All potential TEP members must disclose to the contractor, CMS and other TEP members any significant financial interest or other relationships that may affect their judgment or perceptions.

The intent of this disclosure is not to prevent individuals with potential for conflict of interest from serving on the TEP, but to provide the measure contractor, other TEP members, and CMS the information to form their own judgments. It is for the measure contractor, other TEP members, and CMS to decide if the individual's interest or relationships may affect the discussions or conclusions.

Glossary of Terms

- ◆ **Commercial Interest**—A “commercial interest” as defined here, consists of any proprietary entity producing health care goods or services, with the exemption of non-profit or government organizations and non-health care related companies.
- ◆ **Financial Relationships**—Financial relationships are those relationships in which benefits by receiving a salary, royalty, intellectual property rights, consulting fee, honoraria, ownership interest (e.g., stocks, stock options or other ownership interest, excluding diversified mutual funds), or other financial benefit. Financial benefits are usually associated with roles such as employment, management position, independent contractor (including contracted research), consulting, speaking and teaching, membership on advisory committees or review panels, board membership, and other activities from which remuneration is received, or expected. A minimal dollar amount for relationships to be significant has not been set. Inherent in any amount is the incentive to maintain or increase the value of the relationship. “Relevant” financial relationships in any amount occurring within the past 12 months that create a conflict of interest should be disclosed.
- ◆ **Conflict of Interest**—Circumstances that create a conflict of interest is when an individual has an opportunity to affect the measure contents that impacts or serves an interest with which he/she has a relationship.
- ◆ **Intellectual Interest**—Intellectual interests may be present when the individual is a principle researcher/investigator in a study that serves as the basis for one or more to the potential performance measure under consideration.



Nominee's Disclosure and Agreement

Do you or any family members have a financial interest, arrangement or affiliation with any corporate organizations that may create a potential conflict of interest?

- No
- Yes If yes, please describe the relationship below

Affiliation/Financial Interest

Name of Corporate Organization

- | | |
|--|---------------------------|
| <input type="checkbox"/> Grant/Research Support | Click here to enter text. |
| <input type="checkbox"/> Consultant | Click here to enter text. |
| <input type="checkbox"/> Speakers Bureau | Click here to enter text. |
| <input type="checkbox"/> Major Stock Shareholder | Click here to enter text. |
| <input type="checkbox"/> Other Financial or Material Support | Click here to enter text. |

Do you or any family members have intellectual interest in a study or other research related to the quality measures under consideration?

- No
- Yes If yes, please describe the relationship below

Type of Intellectual Interest

Name of Organization

Click here to enter text.

Click here to enter text.

All potential TEP members must disclose any current and past activities during the nomination process. If at any time during your service a member of this TEP your answers to the above questions change, you are required to notify measure contractor and TEP chair.

It is anticipated that there will be *one* face to face meetings and *quarterly* teleconference meetings throughout this project over a 12-36 month period of time from *December 2010* to *September 2012*. Are you able to commit to attending at least 90 percent of all TEP meetings (face-to-face or by telephone)?

- Yes
- No

If selected to participate in the TEP and the measures are submitted to measure endorsement organization (e.g. NQF, AQA) for approval, will you be available to discuss the measures with the organization or its representatives, and work with the measure contractor to make revisions to the measure if necessary?

- Yes
- No



If selected to participate in the TEP, do you agree to keep confidential all materials and discussions until such time that CMS authorizes their release?

- Yes
- No

I have read the above and agree to abide by it:

Signature: _____

Date: U